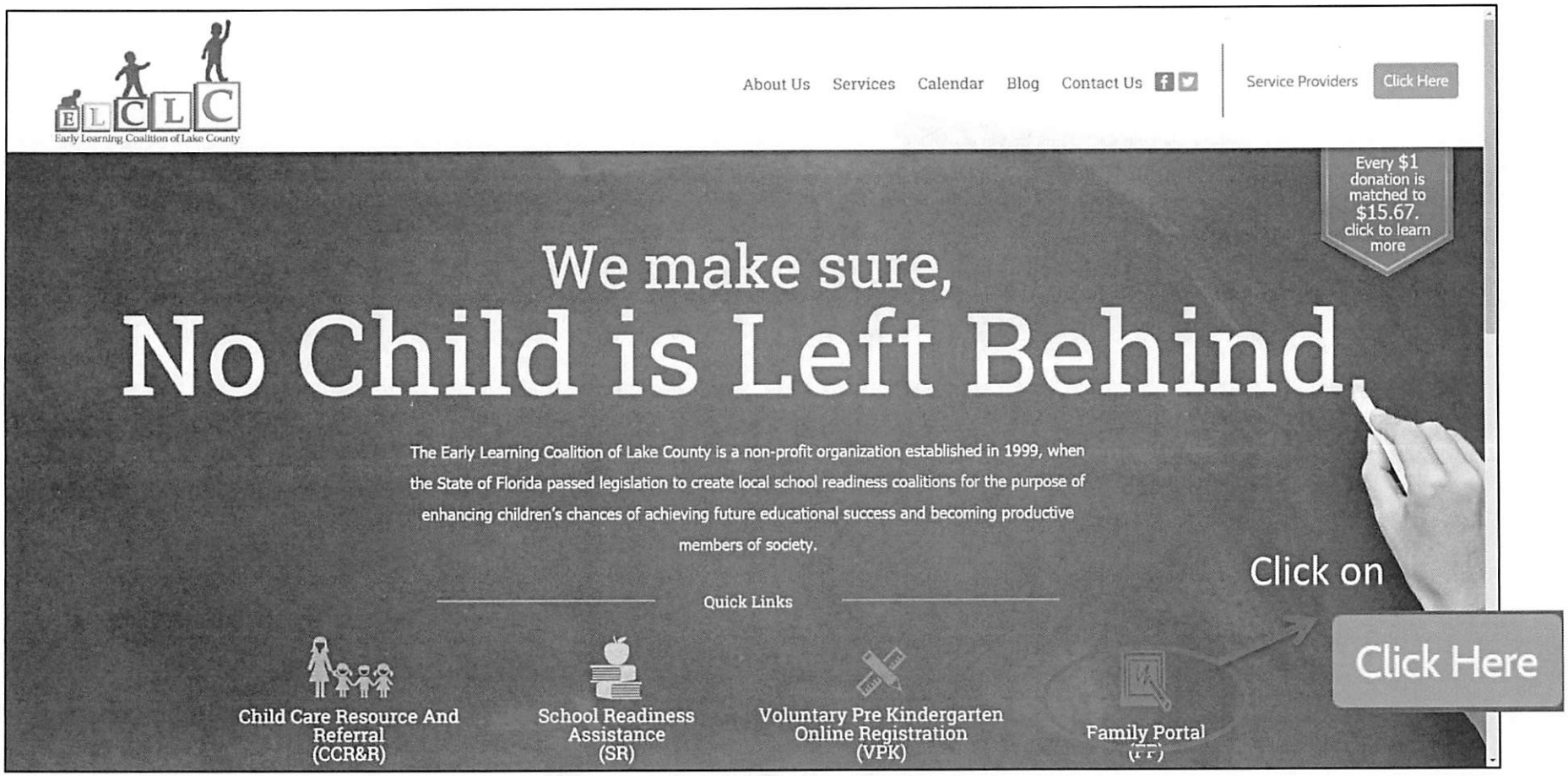
Early Learning Coalition of Lake County

Applying for Voluntary Prekindergarten (VPK)

FloridaVPK

Step 1: Go to www.elclc.org



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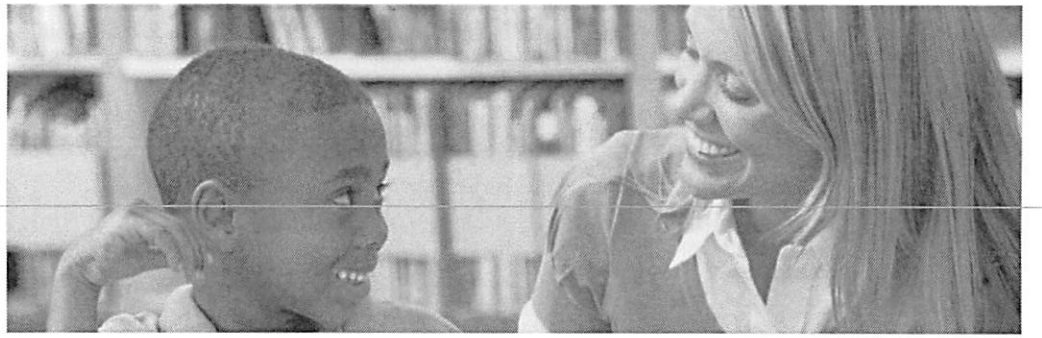
Select Language ▾ Powered by Google Translate

OFFICE OF Early Learning
LEARN EARLY. LEARN FOR LIFE.

Family Portal

WELCOME TO FLORIDA'S EARLY LEARNING
FAMILY PORTAL

You will find information here about Florida's early learning programs. You can also apply for School Readiness (child care assistance) and Voluntary Prekindergarten Education services online by clicking on an **Apply for** button below.



Resource & Referral

Florida's Child Care Resource and Referral Network or CCR&R helps families locate quality child care and early education programs. Trained specialists offer information about local child care options and develop customized lists of child care providers based on each family's specific child care needs. Financial assistance strategies and referrals to other community resources and programs are also available.

Learn More About CCR&R

School Readiness

Florida's School Readiness Program or SR offers financial assistance to eligible low-income families for early education and care so they can become financially self-sufficient and their young children can be successful in school in the future. Services vary based on individual needs and range from extended day care to after-school and school-age care in some instances.

Apply for School Readiness

VPK

Florida's Voluntary Prekinc
Program or VPK is a free e
prepares 4-year-olds for ki
Children must live in Florid
September 1 of the school
can choose from private child care centers or public schools and school-year or summer programs. Parents of 4-year-olds with special needs have an option outside the classroom setting – VPK Specialized Instructional Services (VPK-SIS).

Apply for Voluntary Prekindergarten

Apply for Voluntary Prekindergarten

Click on

Already have a Family Portal account? Sign in here.

Please contact your early learning coalition for immediate assistance.

This site is best viewed with Internet Explorer version 10 or higher. Download the latest version of Internet Explorer here.

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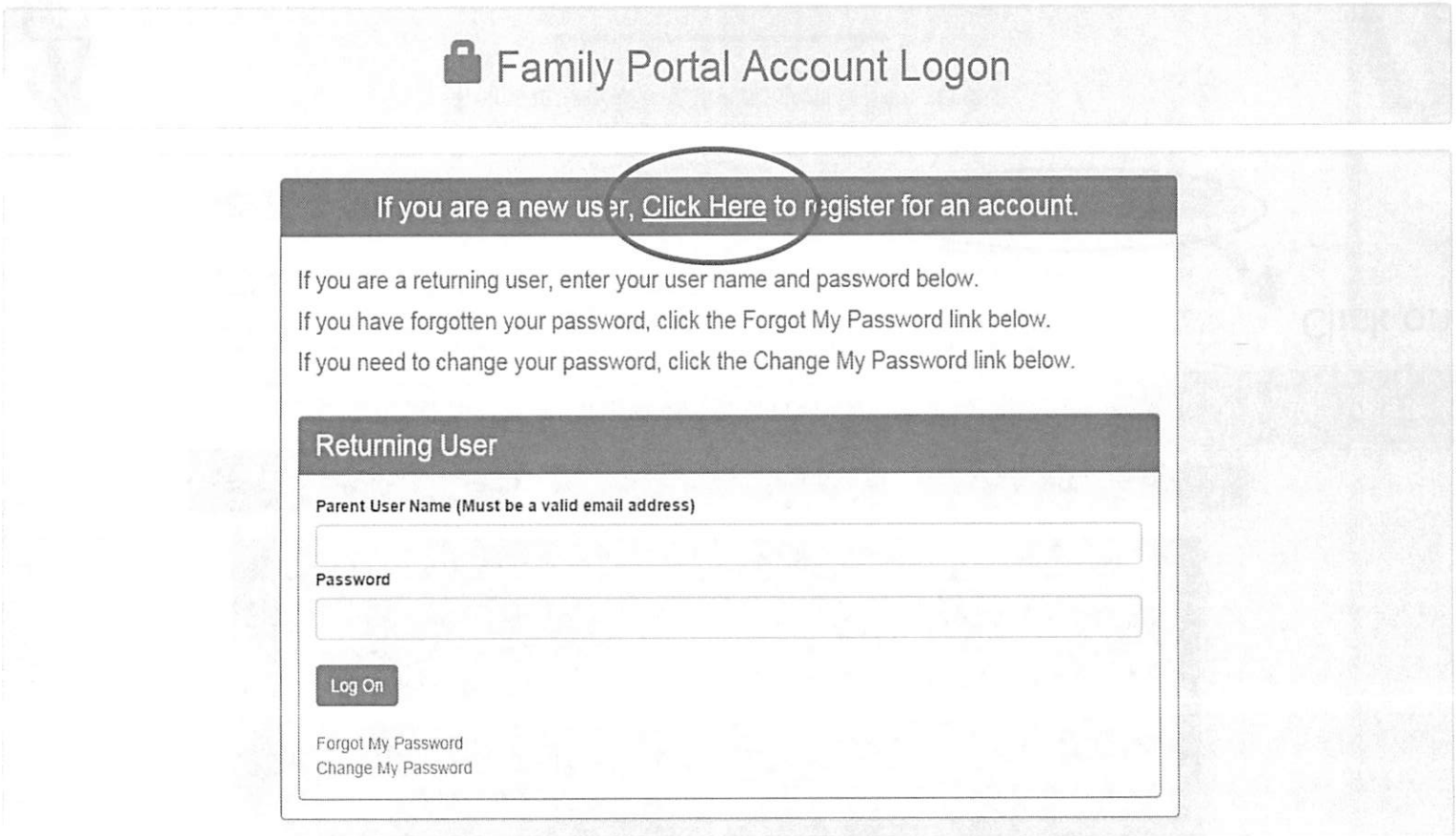

Click on Click Here to register for an account

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If you **DO NOT** have an email already, you can select to create one:

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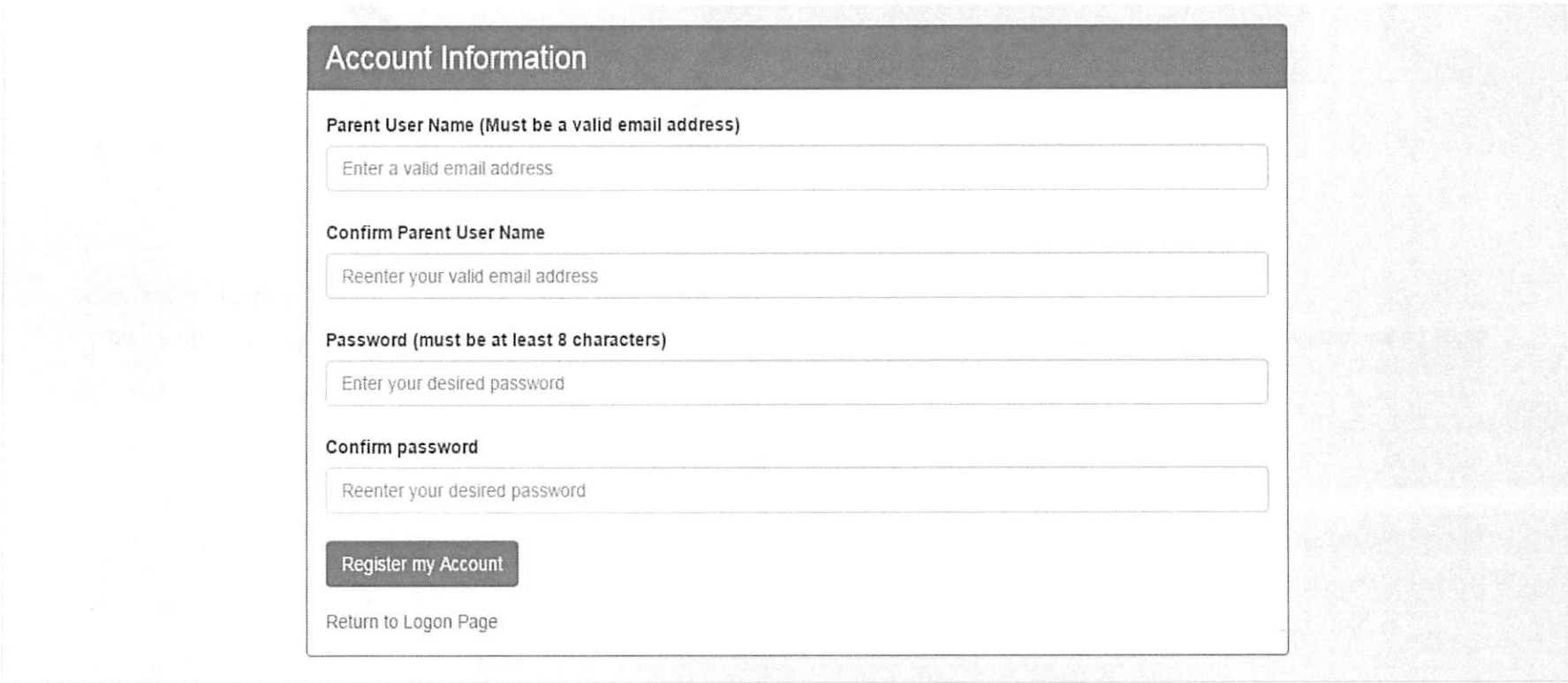
If you already have an email, you will scroll down to this:



Enter your email twice, then a password twice. Click Register my Account.

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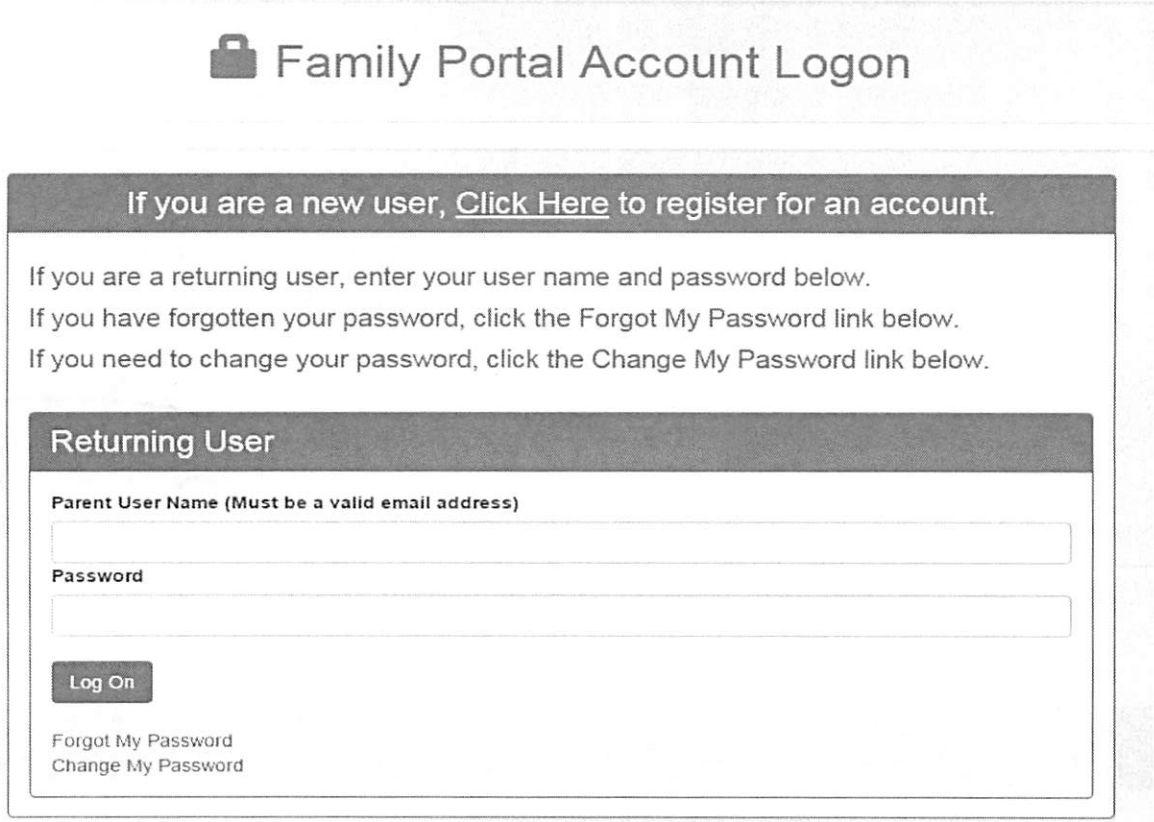
*An email will be sent to you. It will be from **DO NOT REPLY**. Open it and click on **Activate my Account.**

It should take you directly to this:



Enter email & password.

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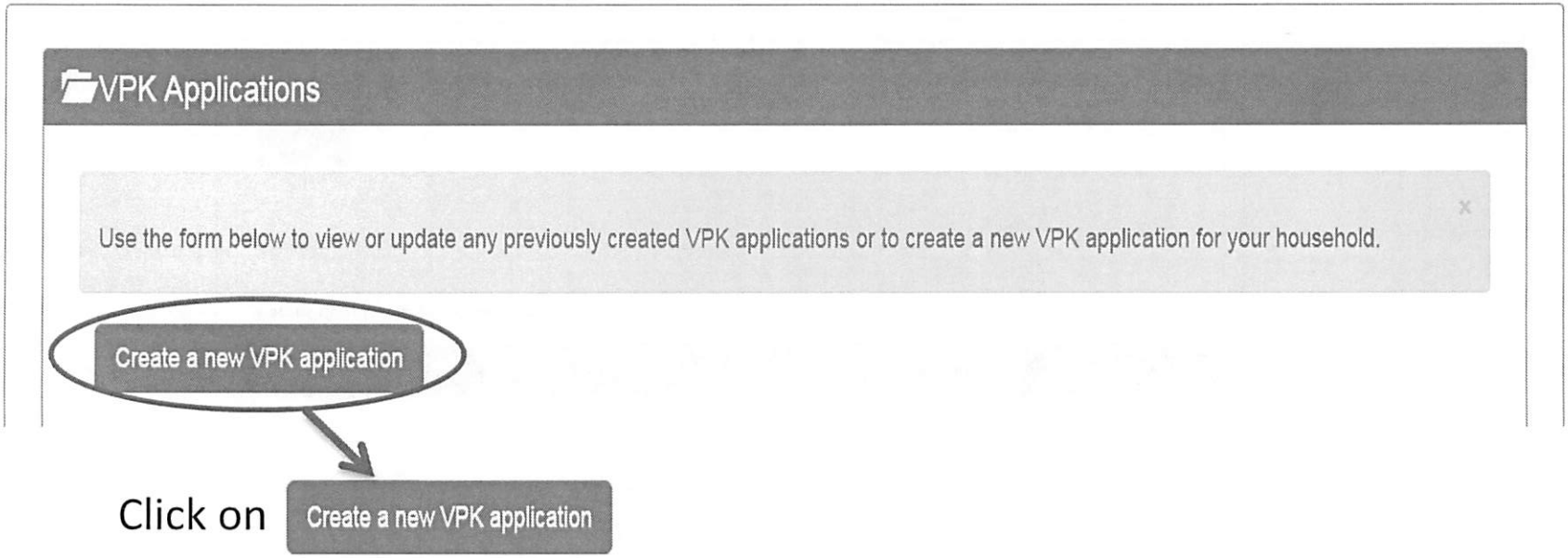
Family Profile

From here you can create a new VPK or School Readiness application or manage existing applications.



Click on **Create a new VPK application**

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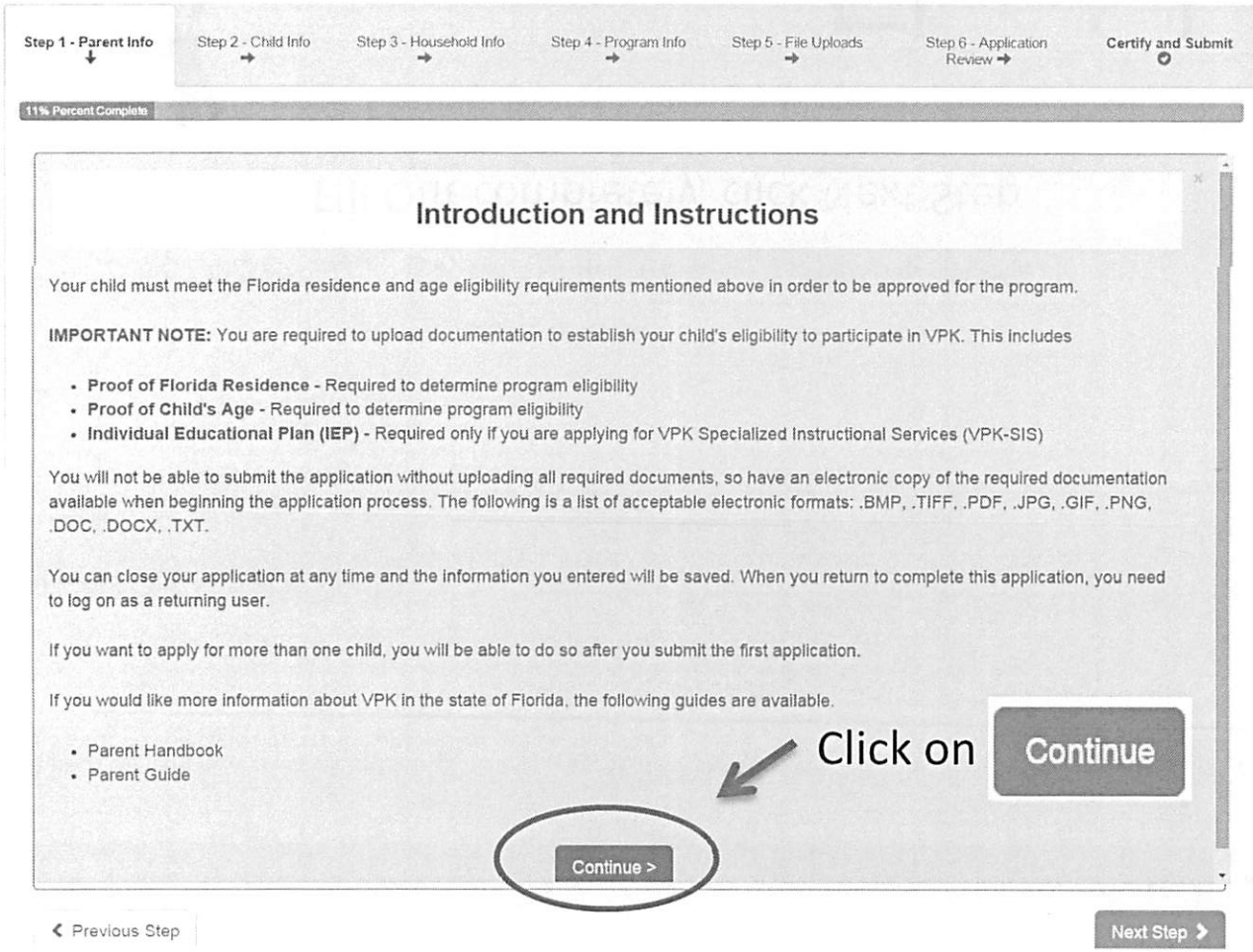
Apply for VPK – OEL-VPK 01-SPEE (08/2014), Rule 6M-8.201, FAC

Complete the online application steps below to apply for the Voluntary Prekindergarten Education Program.



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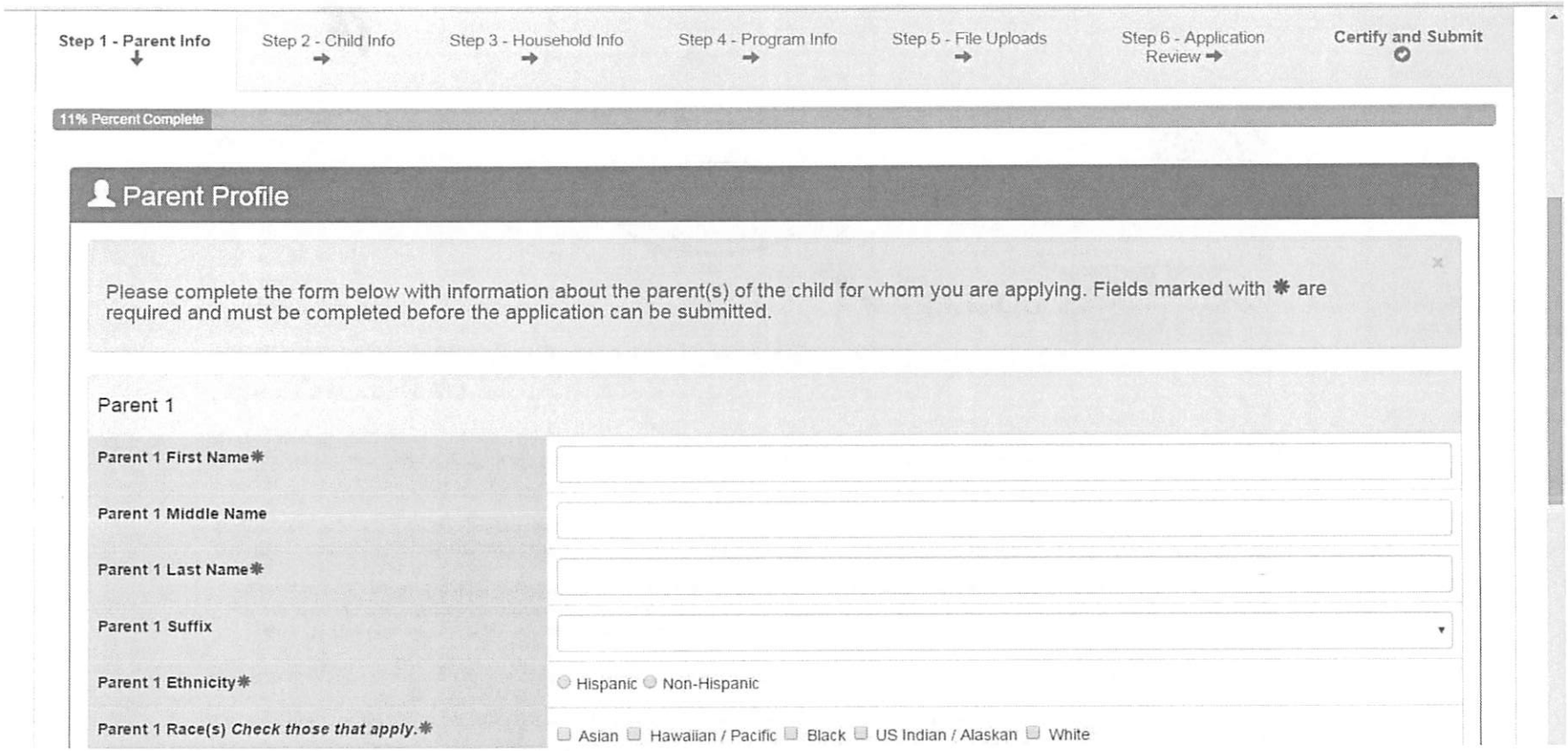
Parent Profile



Fill Out completely, click Next Step

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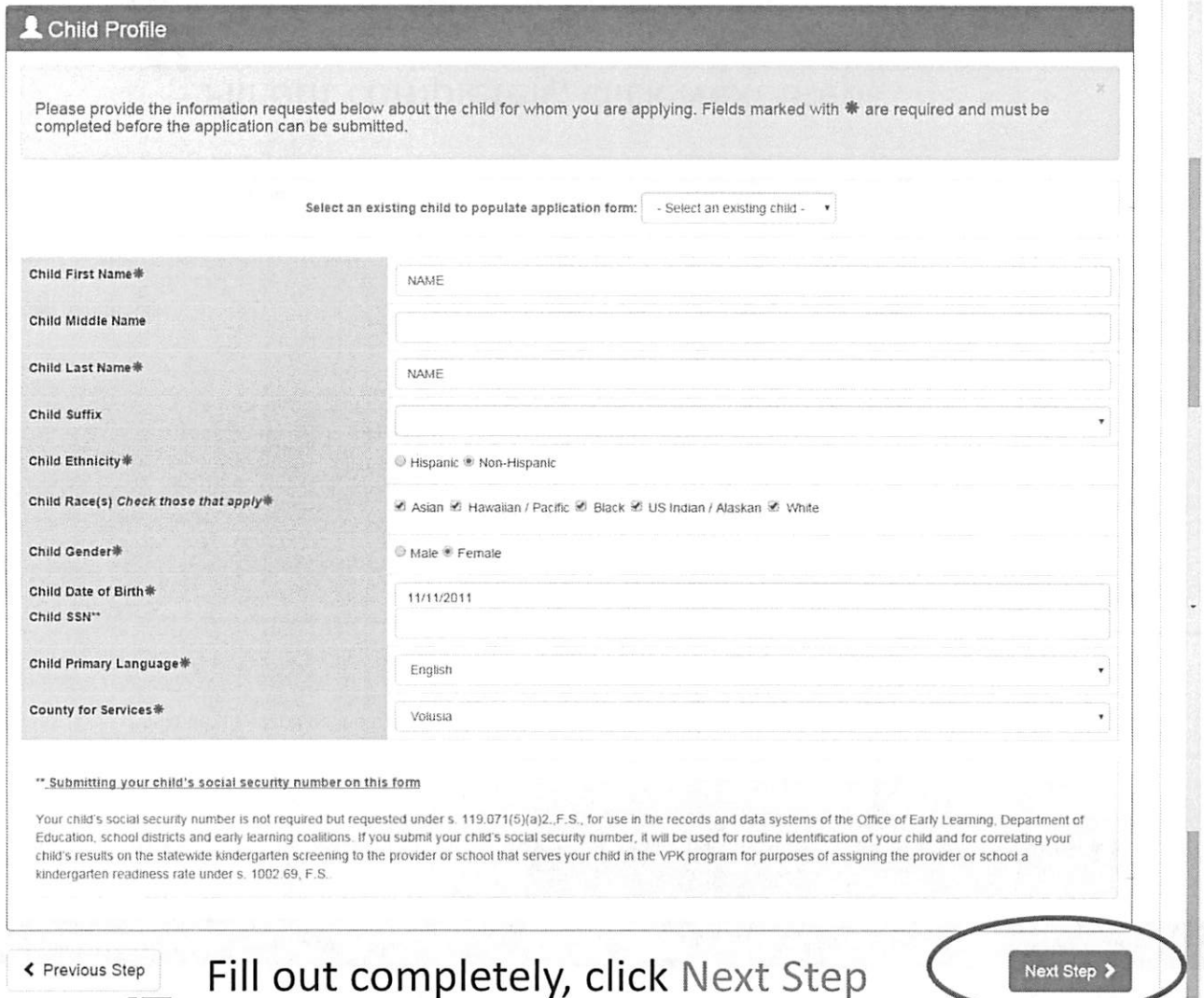
Child Profile

**PLEASE ensure the correct County is chosen!



Fill out completely, click Next Step

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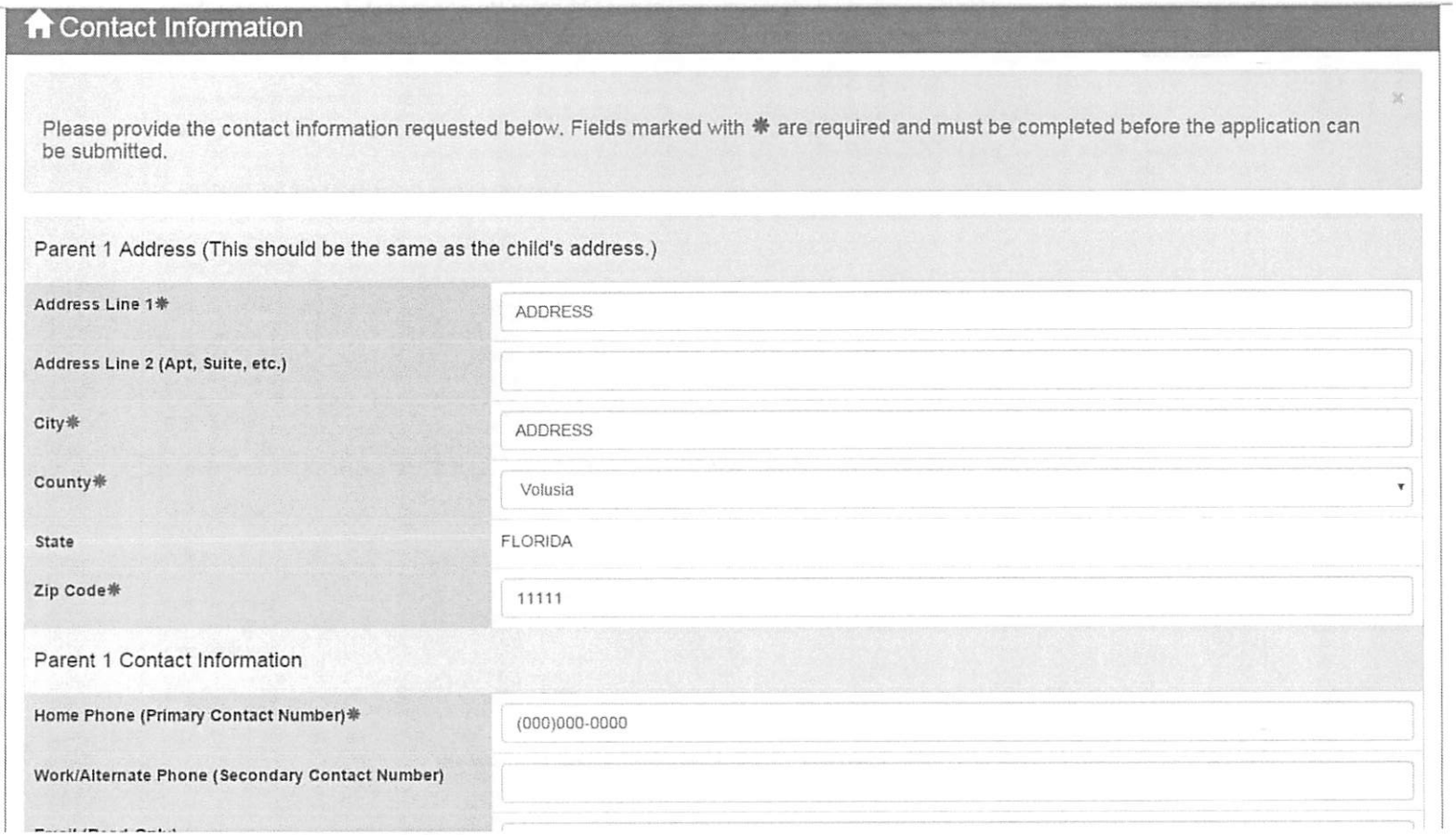
Contact Information



Contact Information

Please provide the contact information requested below. Fields marked with * are required and must be completed before the application can be submitted.

Parent 1 Address (This should be the same as the child's address.)

Address Line 1*	ADDRESS
Address Line 2 (Apt, Suite, etc.)	
City*	ADDRESS
County*	Volusia
State	FLORIDA
Zip Code*	11111

Parent 1 Contact Information

Home Phone (Primary Contact Number)*	(000)000-0000
Work/Alternate Phone (Secondary Contact Number)	

Fill out completely, click Next Step

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VPK Program Preferences

VPK Program Preferences

Please tell us about your program preferences below. Fields marked with ✱ are required and must be completed before the application can be submitted.

Desired VPK Session✱	School year (540 hours)
Preferred Program Type	Private provider (child care, private school, faith-based)
How did you hear about VPK?	
Are you interested in information about other early learning programs?	◉ No ○ Yes

***OTHER EARLY LEARNING PROGRAMS (optional)

Your family may be eligible for other early learning programs or services for you and your children, from infants through school-age, including full-day school readiness services, resource and referral, Florida Kid Care, and social services.

‹ Previous Step

Next Step ›

Fill out completely, click Next Step

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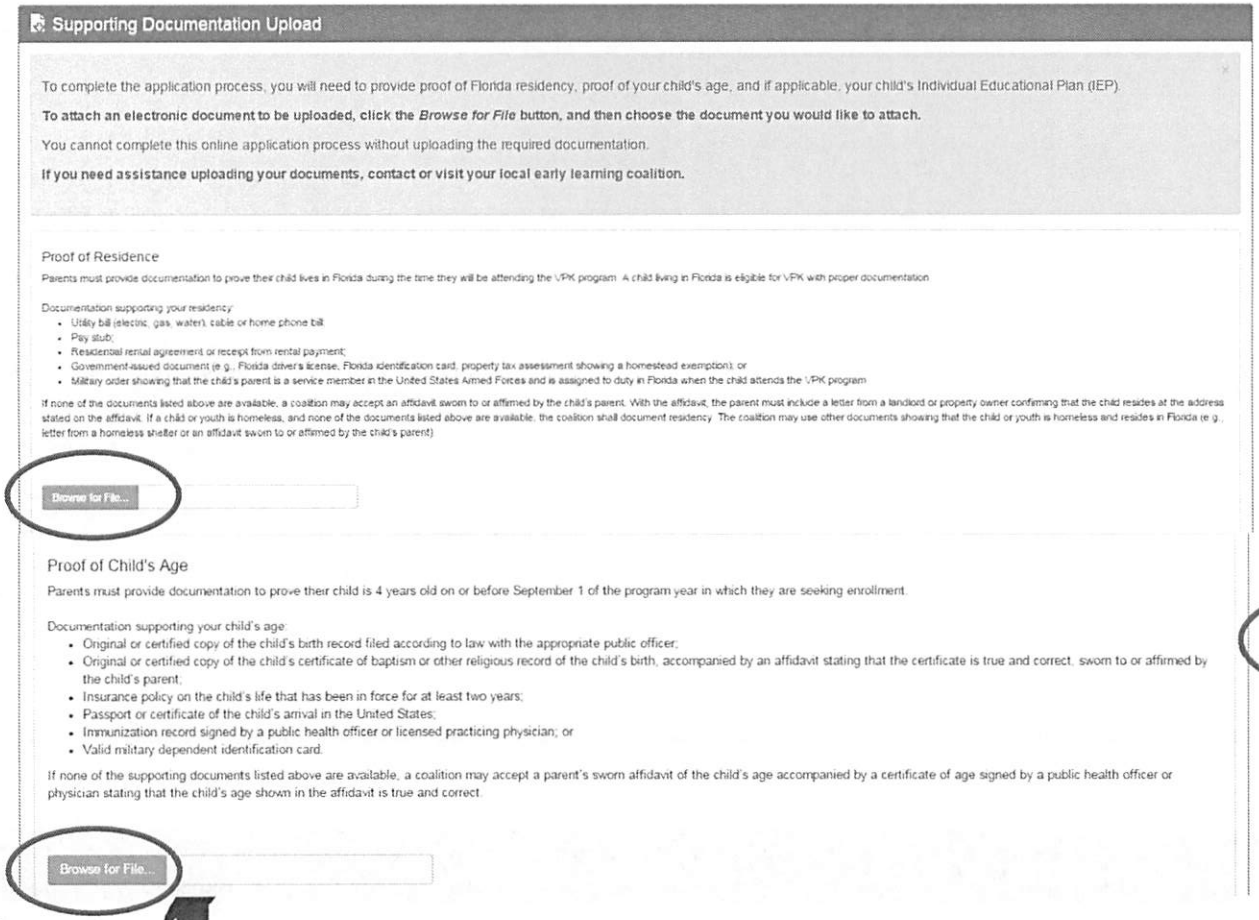
Documentation Upload – Proof of Residence and Proof of Child's Age



Supporting Documentation Upload

To complete the application process, you will need to provide proof of Florida residency, proof of your child's age, and if applicable, your child's Individual Educational Plan (IEP).

To attach an electronic document to be uploaded, click the *Browse for File* button, and then choose the document you would like to attach.

You cannot complete this online application process without uploading the required documentation.

If you need assistance uploading your documents, contact or visit your local early learning coalition.

Proof of Residence

Parents must provide documentation to prove their child lives in Florida during the time they will be attending the VPK program. A child living in Florida is eligible for VPK with proper documentation.

Documentation supporting your residency:

- Utility bill (electric, gas, water), cable or home phone bill;
- Pay stub;
- Residential rental agreement or receipt from rental payment;
- Government-issued document (e.g., Florida driver's license, Florida identification card, property tax assessment showing a homestead exemption); or
- Military order showing that the child's parent is a service member in the United States Armed Forces and is assigned to duty in Florida when the child attends the VPK program.

If none of the documents listed above are available, a coalition may accept an affidavit sworn to or affirmed by the child's parent. With the affidavit, the parent must include a letter from a landlord or property owner confirming that the child resides at the address stated on the affidavit. If a child or youth is homeless, and none of the documents listed above are available, the coalition shall document residency. The coalition may use other documents showing that the child or youth is homeless and resides in Florida (e.g., letter from a homeless shelter or an affidavit sworn to or affirmed by the child's parent).

Browse for File...

Proof of Child's Age

Parents must provide documentation to prove their child is 4 years old on or before September 1 of the program year in which they are seeking enrollment.

Documentation supporting your child's age:

- Original or certified copy of the child's birth record filed according to law with the appropriate public officer;
- Original or certified copy of the child's certificate of baptism or other religious record of the child's birth, accompanied by an affidavit stating that the certificate is true and correct, sworn to or affirmed by the child's parent;
- Insurance policy on the child's life that has been in force for at least two years;
- Passport or certificate of the child's arrival in the United States;
- Immunization record signed by a public health officer or licensed practicing physician; or
- Valid military dependent identification card.

If none of the supporting documents listed above are available, a coalition may accept a parent's sworn affidavit of the child's age accompanied by a certificate of age signed by a public health officer or physician stating that the child's age shown in the affidavit is true and correct.

Browse for File...

Click on

Here you will choose a file of the document.

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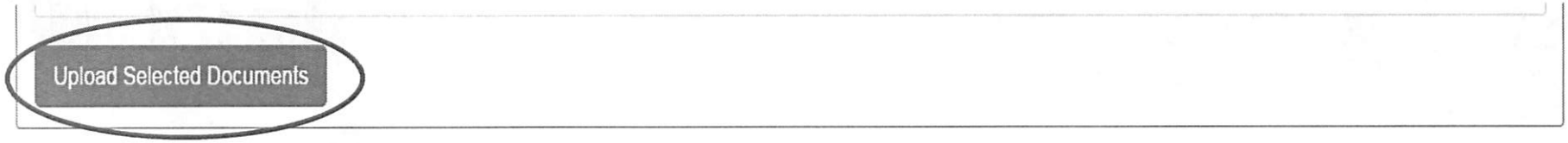
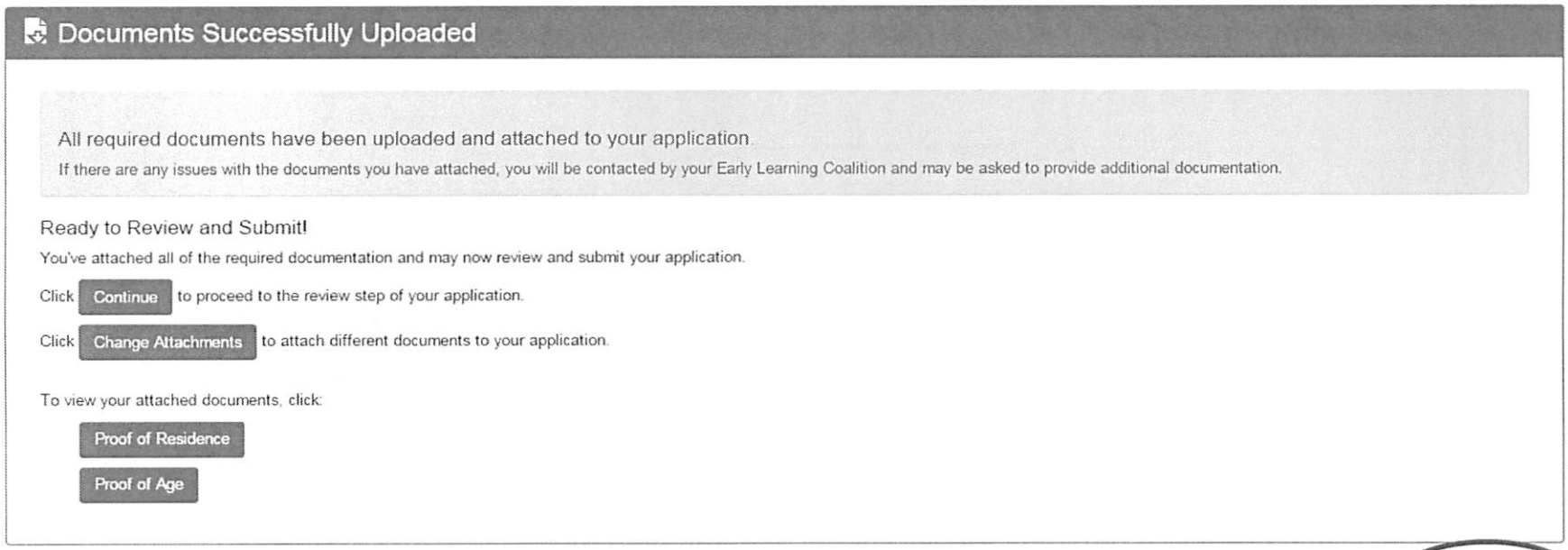


Previous Step

Next Step

Click Upload Documents.



Previous Step

Here you can click on Next Step to continue process.

Next Step

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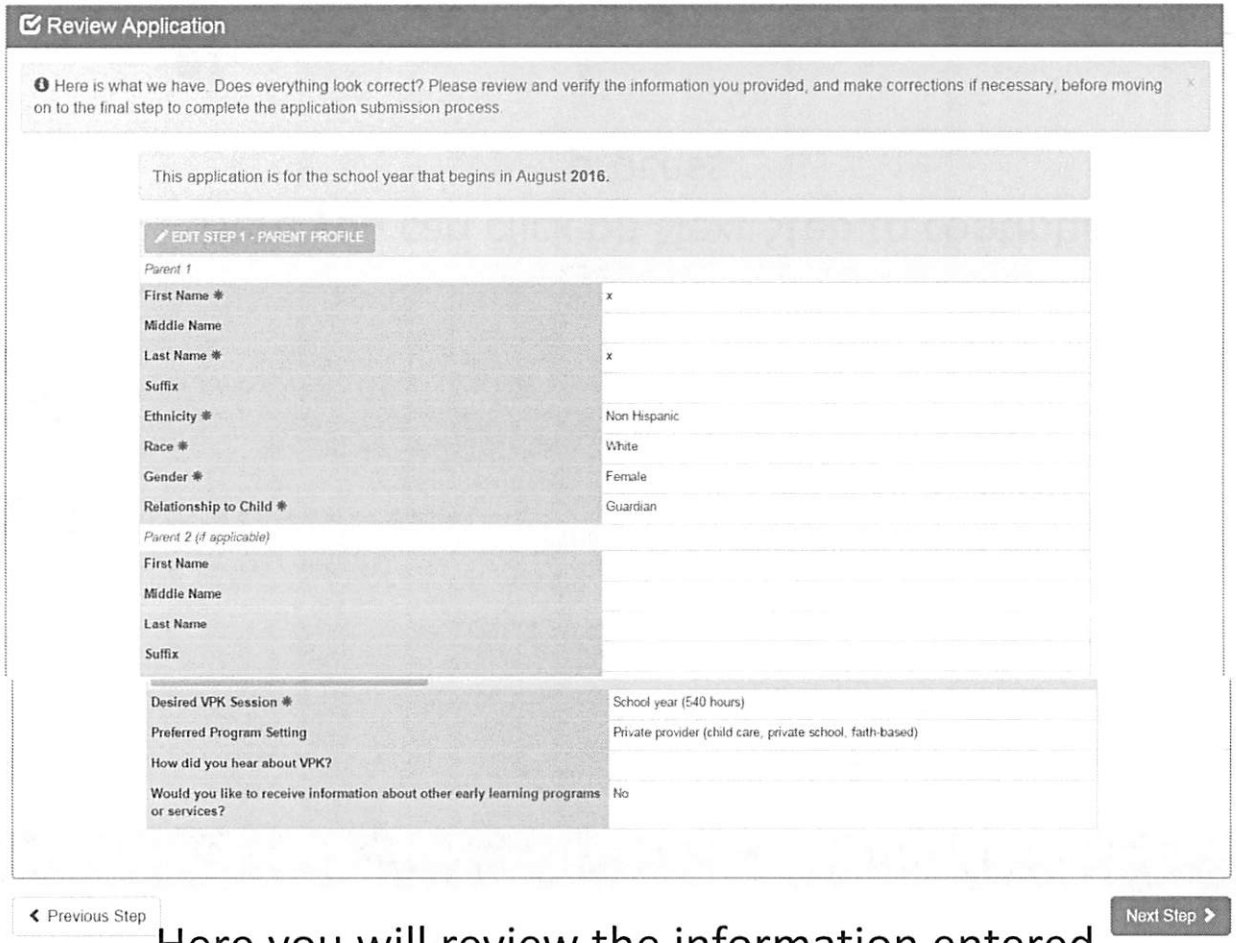
Review Application



Review Application

Here is what we have. Does everything look correct? Please review and verify the information you provided, and make corrections if necessary, before moving on to the final step to complete the application submission process.

This application is for the school year that begins in August **2016.**

EDIT STEP 1 - PARENT PROFILE

Parent 1

First Name *	x
Middle Name	
Last Name *	x
Suffix	
Ethnicity *	Non Hispanic
Race *	White
Gender *	Female
Relationship to Child *	Guardian

Parent 2 (if applicable)

First Name	
Middle Name	
Last Name	
Suffix	

Desired VPK Session *	School year (540 hours)
Preferred Program Setting	Private provider (child care, private school, faith-based)
How did you hear about VPK?	
Would you like to receive information about other early learning programs or services?	No

Previous Step

Next Step

Here you will review the information entered.

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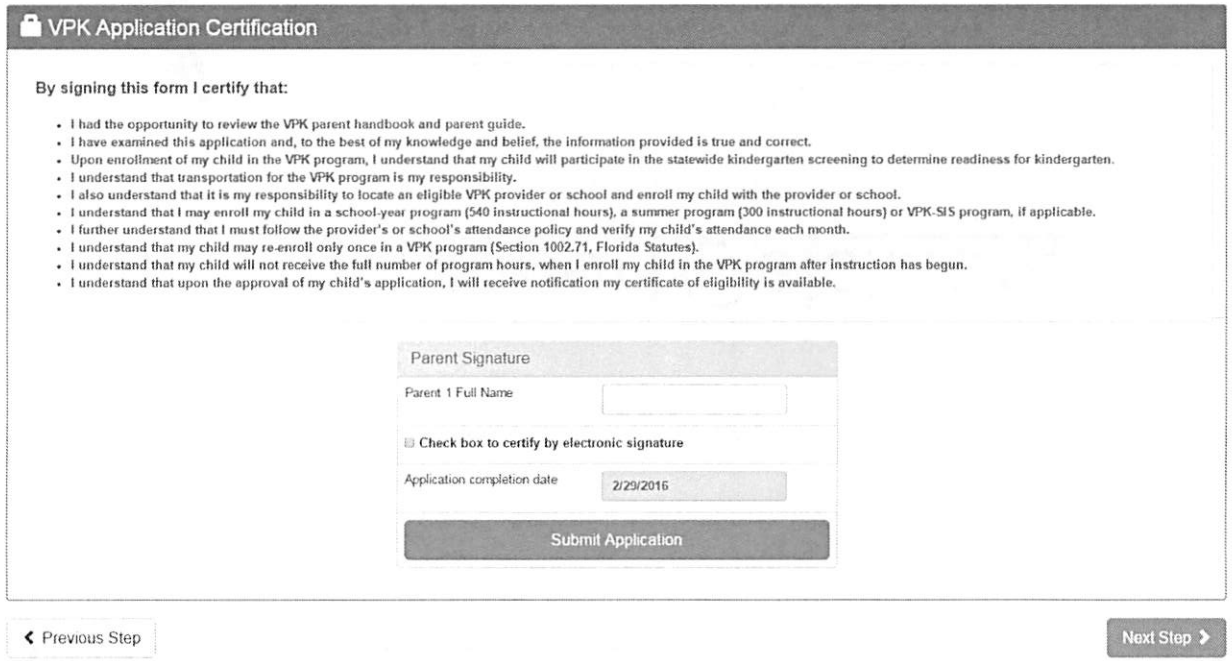
Last step!



Click in box for Parent Signature. Type in your name as you entered on the application, click **Submit Application**. You will get a confirmation number and email.

Please allow time for the application to be processed. You will get an email letting you know the next step; whether it is **approved** or **rejected**. A reason will be given. Once approved, you will be able to print your certificate.

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Have Questions?

Questions regarding the Family Portal or the VPK Program please contact the Early Learning Coalition of Lake County at (352) 435-0566

Or email at

vpksupport@elclc.org

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