



**JULY 1, 2016 - JUNE 30, 2017
SCHOOL READINESS PROGRAM
HOLIDAY SELECTION (EXHIBIT 4)**

Facility Name:

A maximum of twelve (12) holidays are reimbursable during the fiscal year. Six (6) of the holidays are listed below and will be available for ALL contracted providers.

Although each contracted provider has the opportunity to be reimbursed for the holidays listed below, not all contracted providers will choose to be closed. In the table below, please select “YES” or “NO” to indicate if your facility will be closed on the observed holiday.

Observed Holiday	Day/Month/Date/Year	“YES” Your Facility will be CLOSED	“NO” Your Facility will NOT be closed.
Independence Day	Monday, July 4, 2016	<input type="checkbox"/>	<input type="checkbox"/>
Labor Day	Monday, September 5, 2016	<input type="checkbox"/>	<input type="checkbox"/>
Thanksgiving Day	Thursday, November 24, 2016	<input type="checkbox"/>	<input type="checkbox"/>
Christmas Day	Monday, December 26, 2016	<input type="checkbox"/>	<input type="checkbox"/>
New Year’s Day	Monday, January 2, 2017	<input type="checkbox"/>	<input type="checkbox"/>
Memorial Day	Monday, May 29, 2017	<input type="checkbox"/>	<input type="checkbox"/>

Each provider is permitted to select **six (6) additional days** in which they choose to be closed. These days may be used for special courses, training or workshops in connection with work to help develop skills.

Observed Holiday/ In-Service Day	Day/Month/Date/Year

All additional closings will be considered non-reimbursable days. Reimbursable holidays/in-service days you choose will be indicated by a pre-printed “H” on your attendance/enrollment verification form.

Important Note: Changes to the holiday schedule must be submitted in writing to the Quality Operations Department, Attention: Tameka Mays at sragreement@elclc.org, 45 days in advance.

Please check the following:

I prefer to add the holidays listed above to my SR20, via the Provider Portal. Please reject my submitted SR20.

*I **do not** prefer to add the holidays listed above to my SR20, via the Provider Portal. I authorize ELC Staff to edit my submitted SR20.*